



The City of Bradenton

Meeting Minutes

April 27, 2006

Call to order

Mr. Thompson called to order the regular meeting of the Central Community Redevelopment Agency (CCRA) at 5:03 P.M on April 27, 2006 in the City Hall Chambers located at 101 Old Main Street, Bradenton FL 34205.

Roll call

The following persons were present: Stephen Thompson, Chairman
Irene Ingram, Vice Chair
Lynnette Edwards
Romonia Calpin
Steve Lezman
Edward Leonard, Treasurer
CCRA and City Staff present: Sherod Halliburton, Exec. Director
Frances A Reese-Small, Project Manager

Approval of minutes from March 23, 2006

Mr. Thompson opened the floor for a motion to approve the March 23, 2006 minutes. Ms. Ingram motioned to approve the March 23, 2006 meeting minutes; Mr. Lezman seconded motion; motion passes unanimously.

New Business

Enhancements to the CCRA Office Building: Mr. Halliburton recommends adding landscaping, irrigation and a shell top parking area to enhance the exterior of the CCRA facility located at 2002 MLK, Jr. Avenue East. Mr. Halliburton stated that he would provide additional information to include: specifications for proposed shell top parking for the rear of the facility, landscaping and irrigation estimates prior to the next board meeting. Additional discussion followed.

Neighborhood Plan: Mr. Halliburton states that in an effort to lessen the cost of the Neighborhood plan a decision was made to lessen the number of community meetings. It was recommended to increase the number of community meetings to two, with the understanding that the total cost of the Neighborhood Plan may increase and surpass the allotted \$80,000. Mr. Halliburton states he will meet with Wilson Miller regarding the Board's recommendation to increase the number of community meetings. Mr. Halliburton will provide the board with a new cost estimate to include the additional of community meetings prior to the next board meeting. No board action necessary; additional discussion followed.

Economic Development Committee Report

CEDC Entrepreneur Academy- Mr. Halliburton briefs the board regarding the CEDC Entrepreneur academy in partnership with Andy Fox Advertising Inc. Per Mr. Halliburton, Andy Fox will take the lead with regards to development of class curriculum. Per Mr. Halliburton the Entrepreneur Academy will begin the early part of July. Additional discussion followed.

County CDBG Grant Application- Per Mr. Halliburton the CDBG 2006-2007 grant application was completed and is currently being reviewed; the requested amount is \$80,000. Additional discussion followed.

Bradenton CDBG Grant Application- Mr. Halliburton states he has scheduled a meeting with Tim Polk, Director of Development Services to discuss in length the reporting requirements and process for the CDBG Grant. The requested amount of this grant is \$40,500. Mr. Halliburton will discuss the outcome of the meeting with Mr. Polk at the next board meeting. Additional discussion followed.

Strategic Planning Committee Report

13th Ave Beautification Project Update- Per Mr. Halliburton, the project is 95% complete. Weekly meetings regarding the streetscape projects (13th Avenue and MLK) are held every Wednesday at 2:00pm. According to Mr. Halliburton the final inspection will be conducted in early May. Mr. Halliburton states the 13th Avenue Streetscape and MLK, Jr. project dedication/ceremony has been scheduled for June 5 at 9:00am; the event location is 13th Avenue E and 6th Street East (across from Tropicana Federal Credit Union and the Police Athletic League). The public is invited.

Martin Luther King, Jr. Beautification Project Update-Mr. Halliburton states that this project will begin shortly after the completion of the 13th Avenue East project. Mr. Halliburton states that an RFP must be submitted in an effort to stay compliant with the City CDBG and HUD requirements. Mr. Halliburton states that the CCRA will bid out the lighting portion of the MLK, Jr. Project. Mr. Halliburton states that he and John Moody are working together on the completion of the RFP. The board gives Mr. Halliburton approval to proceed with the RFP process for the MLK Streetscape project. Additional discussion followed.

Property Acquisition and Management Strategy Update- Mr. Halliburton briefs the board regarding recent land acquisitions. Mr. Halliburton discusses the idea of rezoning the Love Apartments (duplexes parallel to MLK, Ave E) for commercial use. Mr. Halliburton states there are companies that are interested in renting such a facility. The board suggests that Mr. Halliburton have prepared cost estimates, specifications and zoning information for this property in time for the next board meeting. Additional discussion regarding potential tenants continued. When asked, who was interested in leasing this property, Mr. Halliburton responded by saying, the Fox Advertising Agency and others are interested. Additional comments followed.

Finance Report

Financial statements for January and February 2006-Mr. Leonard discusses in detail the financial statements from January and February 2006, and requests that both financial statements be approved for the record. Mr. Leonard references the budget with regards to acquisition of land, Bank of America loans (land accumulation) and much needed revisions to the budget. Mr. Halliburton acknowledges that a meeting has been scheduled with he and Mr. Leonard to discuss revisions to the CCRA budget. Revisions to the budget will be addressed at the next board meeting. Additional discussion followed.

Director’s Report

Director’s Salary Review-Mr. Lezman begins by reading a list of Mr. Halliburton’s accomplishment relative to his position as Executive Director of the CCRA. Mr. Lezman states that based upon Mr. Halliburton’s accomplishments, he is inclined to recommend to the board that Mr. Halliburton’s salary is increased effective June 1, 2006 to \$78,000 annually. Ms. Calpin seconds the motion, the motion carries unanimously. The board acknowledges Mr. Halliburton for his hard work. Mr. Halliburton acknowledges the board for recommending and approving the above referenced salary increase. Additional discussion followed.

Board Comments

Ms. Ingram requests an update regarding the drainage situation. Mr. Halliburton states that he will converse with City officials regarding the drainage situation and be prepared to discuss the current status of the project at the next board meeting.

Citizen Comments

Harold Byrd addresses the board regarding issues relative to the CCRA. Clovia Byrd addresses the board with questions regarding the Neighborhood plan. Additional comments followed.

Adjournment

Mr. Thompson recommends a motion to adjourn. Meeting adjourned at 6:30pm.

Meeting Dates:

CCRA Joint Committee Meeting: N/A
CCRA Board Meeting: Thursday, May 25, 2006 at 5:00pm-6:30pm,
City Council Chambers-101 Old Main Street.

Minutes submitted by: _____

Minutes approved by: _____